



**SPLendid**  
GROUP

# Privacy Policy

**By using this website, you agree to the terms and conditions contained in this privacy policy. Please read the following carefully before using this site.**

## **Email Privacy Policy**

The Information contained in this e-mail and any subsequent correspondence is private and is intended solely for the intended recipient(s). For those other than the recipient any disclosure, copying, distribution, or any action taken or omitted to be taken in reliance on such information is prohibited and may be unlawful, please inform the sender you received it. This e-mail has been checked for viruses but you should still conduct your own virus checks on this e-mail and any attachments.

Any emails and files transmitted within them are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received an email in error please notify customerservice@splendid.solutions

Email messages contain confidential information and are intended only for the individual(s) named. If you are not the named addressee you should not disseminate, distribute or copy the e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Any views or opinions presented in this email are solely those of the author and do not necessarily represent those of Splendid Solutions Limited unless specifically stated.

## **Business Privacy Policy**

This privacy policy sets out how Splendid Solutions Limited uses and protects any information that you give Splendid Solutions Limited when you use this website.

Splendid Solutions Limited is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Splendid Solutions Limited may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 1st January 2018.

## **What we collect**

We may collect the following information:

1. Name and job title
2. Contact information including email address
3. Demographic information such as postcode, preferences and interests
4. Other information relevant to customer surveys and/or offers
5. What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

1. Internal record keeping.
2. We may use the information to improve our products and services.
3. We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
4. From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone, fax or mail. We may use the information to customise the website according to your interests.

## **Security**

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

# Privacy Policy

**By using this website, you agree to the terms and conditions contained in this privacy policy. Please read the following carefully before using this site.**

## **Intellectual Property Rights**

All Intellectual Property Rights in this website and the Website Content belong to Splendid Solutions Limited. You have no right to use any of our (or our licensors) trade names, trade marks, service marks, logos, copyright, domain names or any other Intellectual Property Rights.

You may not distribute, modify, transmit, copy or use any Website Content in any manner for public or commercial purposes without prior written permission from Splendid Solutions Limited.

The products, technology or processes described on this website may be the subject of other Intellectual Property Rights owned by Splendid Solutions Limited or by other third parties. No licence is granted to you in respect of those Intellectual Property Rights.

For the purposes of this Disclaimer and Policy Statement, "Intellectual Property Rights" shall mean any copyright, trade marks, service marks, logos, trade names, corporate names, Internet domain names, patents, registered designs, database rights, rights in designs, topography, know-how, trade secrets or any similar right or proprietary right, whether registered or not, and all applications or rights to apply for the same (where such applications can be made), whether presently existing or created in the future, anywhere in the world, and all benefits, privileges, or rights to sue, recover damages and obtain relief for any past, current or future infringement, misappropriation or violation of any of the foregoing rights.

## **How we use cookies**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

## **Links to other websites**

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

# Privacy Policy

**By using this website, you agree to the terms and conditions contained in this privacy policy. Please read the following carefully before using this site.**

## **Controlling your personal information**


You may choose to restrict the collection or use of your personal information in the following ways:

1. Whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes
2. If you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at [customerservice@splendid.solutions](mailto:customerservice@splendid.solutions)

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

You may request details of personal information which we hold about you under the Data Protection Act 1998. A small fee will be payable. If you would like a copy of the information held on you please email [customerservice@splendid.solutions](mailto:customerservice@splendid.solutions)

If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible, at the above address. We will promptly correct any information found to be incorrect.





# CONTACT US

## HEAD OFFICE HONG KONG

Suite 1001, 10th floor,  
Connaught Commercial Building,  
185 Wanchai road,  
Wanchai, Hong Kong

Tel: +852 2555 0012  
Email: [sales@splendidgroup.asia](mailto:sales@splendidgroup.asia)